

Northfield Junior School



Encourage each other to do well

Teamwork
Responsibility
Respect
Resilience
Kindness
Curiosity



Charges and Remissions Policy

Review Date		December 2025
Reviewed By		Johnathon Walmsley
Job Role		Headteacher
Next Review Date		December 2026
Changes Explained	V1:25/26	New policy template. Reformatted front page table.
	V1:26/27 OCT26	Template Amendment S.Housley

Charging

Governors have approved the following school requests to ask parents for a voluntary contribution to cover the cost wholly or partly of the following:

1. Ingredients for baking.
2. Materials for pottery, craft, technology etc if the child wants to keep the object made. The cost would be variable.
3. Trips. The costing of trips must always **aim** to cover expenses. In the event of insufficient contributions being made and insufficient funds in school funds/fundraising to cover, the trip would have to be cancelled.
4. Residential trips. Parents are asked for a voluntary contribution; accommodation and food must be paid for, however payment for activities is voluntary. In the event of insufficient contributions being made and insufficient funds in school funds/fundraising to cover, the trip would have to be cancelled.
5. Musicians, theatre companies, outside speakers and educational workshops visiting the school who charge for their services.
6. Extra-curricular clubs offered by external providers or school staff after school hours.
7. Musical instrument tuition.
8. School makes a charge to outside agencies who wish to hire the school building during out of school hours. The terms and conditions of this are set out in the Lettings Policy.

Remissions

No child shall be excluded from these events because of the parents' inability or unwillingness to pay. Pupils in receipt of Pupil Premium funding are offered an annual contribution of £150 to help with the cost of day trips and visits, uniform, musical tuition and extra-curricular activities. Half the cost of all school residential visits is also covered for pupils in receipt of pupil premium funding and the full cost is met in cases of extreme hardship at the discretion of the Headteacher.

Monitoring of the Policy

The Head and Governor(s) will monitor this policy annually and staff will be notified of any updates.